

SSIS Partnership Group

June 28, 2006

Attendees: Beth Holmgren, Gwen Wildermuth, Gary Sprynczynatyk, A. Willis, Tom Oswald, Mary Alice Jouppi, Kris Boswinkel, Dick Pingry, Pam Selvig, Craig Sorensen, Deb Villarreal, Beth Sahr, Brad Brunfelt, Gary Bork, Sue Nelson, Maureen Zinda, Dan Judd, Tom Pappas, Steve Zorn, Kathy Anderson, Linda Fitzgerald, Jean Swanson Broberg, Cheri Ashfeld

Agenda Item	Discussions / Presentations	Handouts
Call to Order Project Update General	<p>Gwen Wildermuth opened the meeting with introductions. Minutes from 4/26/06 were accepted.</p> <p>Gwen announced that Dave Sagisser accepted the position of technical supervisor with SMI and left SSIS on May 17. Production Control Manager Dan Judd is filling the position in the interim.</p> <p>She also summarized discussions about reducing mentor meeting travel time and cost by offering them as VPCs (Virtual Presence Communication, formerly ITV). While the majority of counties prefer in-person meetings that facilitate networking, a committee decided to experiment by offering two of the remaining 2006 Worker mentor meetings as VPC. The first is on July 24, replacing the scheduled July 11 meeting in St. Cloud. Following that decision, one of the VPC-requesting counties clarified to Gwen that in-person meetings should not be cancelled, just broadcast via VPC as a <i>combo</i> option. SSIS is looking for a large VPC-equipped site in St. Cloud and negotiating with the Office of Enterprise Technology and the DHS VCP office to determine if we can do more sites for the six-hour time span.</p>	
Fiscal Schedule and Progress	<p>Sue Nelson reported Fiscal progress.</p> <ul style="list-style-type: none"> • Fiscal staff hosted an AMSSA resource table and presented a session. County questions indicate that all are working toward Fiscal deadlines, though 13 counties do not have yearly settings yet. • Pilot counties Washington and Carver tested the IFS interface and are doing batches. • Payment modification problem reports are getting retested. • Reports will be done and in testing by the July 12 Fiscal mentor meeting. • There will be staggered implementation of interface implementation. The schedule will be published in mid-July along with reporting instructions for IV-E and SEAGR over a split period. • SEAGR and IV-E (V4.2) packages are moving along; TCM/CSR and Claiming (V4.3) are starting up. • SSIS is conducting parallel testing with Carver's data. 	
V4.1 Pilot	Dan Judd distributed Fiscal's pilot and release schedule, highlighting the areas of focus in each version. Version 4.1 addresses Payment entry, modifications, and interface. It also contains revised adoption screens.	SSIS Version 4.x Release Schedule
County Fiscal Contribution for 2007	Beth Holmgren reminded members that the Partnership approved a Fiscal support allocation (for elements that are not eligible for FFP) based on the previous year's Child Welfare/Children's Mental Health workgroups. The handout lists 2005 workgroup totals and county-specific allocation amounts for 2007 budget planning. Tom Oswald (Olmsted) moved and Dick Pingry (St. Louis) seconded a motion to accept the allocation amounts.	Cty. Participation Rates for SSIS Fiscal Support 6/1/06 (attached and posted on web)

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Workstation Specs	<p>Beth H. distributed a copy of the updated V4.0 workstation specs. In addition to Fiscal users, some social workers and staff may need more powerful systems. The <i>minimum</i> capability matches 2005 recommendations; the <i>recommended</i> level is listed in the 2006 workstation spec posted on CountyLink>SSIS>Support.</p>	
Training	<p>Beth Sahr introduced new trainer Deb Villarreal who brings both state and Hennepin Co. experience. Beth described V4.1 training as <i>fantastic, remarkable</i> and <i>smooth</i>! She described several cross-unit efforts that take significant staff time but are improving all aspects of workers' training experiences:</p> <ul style="list-style-type: none"> • BEARS (Bjorn Emergency Assistance Recovery Server) is being used in three labs that have only one-quarter of a T1 line. It significantly helps lab response time. • The new CITRIX server is installed. SSIS successfully conducted two side-by-side lab trainings without encountering any of the previous problems. • Rochester and Metro Lab 3 computers have been upgraded to meet specs. Trainers test at each lab to make sure response time is as quick as possible. • Refresher courses will begin when initial V4.1 training ends. Trainers will also provide refresher training at regional meetings. <p>The new CITRIX training method is being piloted in Olmsted. By the end of July counties will be able to sign up with the SSIS receptionist for one of approximately three slots per day and receive county-specific ID's for training use.</p>	
AFCARS Progress	<p>Jean Swanson Broberg asked members to forward her handout to their <i>county data cops</i>. It explains why SSIS changed some things after the Federal review, and why counties will still get AFCARS errors even though they don't see them in the Repository. The handout's screen prints show more sources of errors. The Feds have not provided feedback or reassurance about changes. Despite AFCARS changes, Timeliness of Discharge remains Minnesota's hot issue. The state squeaked by the most recent reporting period at 9.98% error rate.</p>	<p>SSIS Repository Errors vs. AFCARS Errors in V4.0</p>
Birth Match Project	<p>Jean described how DHS has worked with the Dept. of Health since 2001 to generate SSIS reports containing birth parent information. Her redacted sample report shows Dept. of Health info queried against the Repository, the results identifying new birth parents who are known in SSIS with a previous TPR or serious maltreatment determined. DHS will receive this report and provide affected counties with the birth mother's home address. While more information will be published in a DHS Bulletin, counties should start planning for how they will respond to the reports. Jean was surprised to find a higher incidence in rural counties than in metro ones.</p>	<p>-New Birth Match -Sample Report -MN Law, Ch. 178</p>

<p>Production Subnet</p>	<p>Mary Alice Jouppi congratulated the majority of counties who have already opened the requested subnet to the Network Team. The remaining 19 counties need to do this by the July 15 deadline or there will be significant problems pulling their county data for the feds, using network management tools, and conducting disaster recoveries.</p> <p>Mary Alice was asked about how counties can resolve stability issues after Help Line hours. She promised that development is working feverishly on the reported issues. There are no errors on the server; problems are a reflection of all the robust changes needing to run simultaneously in the application. Counties can improve performance by running the vendor import less frequently until V.4.1 arrives.</p>	
<p>Adult Services Feasibility Study</p>	<p>Gwen distributed a Cost Benefit Analysis chart that was part of the full CBA document e-mailed to members on 6/20/06. It shows that the expanded system starts paying for itself in the third year (2009).</p> <p>Gary Sprynczynatyk described presenting the Partnership's adult services feasibility study recommendations to MACSSA on 4/26/06. That group quizzed him and conducted intense discussion before voting on each Partnership recommendation:</p> <p>#1 Proceed toward implementing Alternative E (the most comprehensive alternative) <i>Passed.</i></p> <p>#2 Split development costs 50-50 between the counties and state. <i>Passed</i></p> <p>#3 Approve a funding formula for county shares that is a 50-50 mix of Client Summary Report (CSR) numbers and county population. <i>Passed by the greatest margin.</i></p>	
<p><i>Ammended first sentence</i> →</p>	<p>A letter from MACSSA President Engstrom to DHS Commissioner Goodno was delayed when Hennepin and Ramsey counties expressed uncertainty following the votes favoring a more modest costing expansion, impacts to their existing systems, and potential Federal cuts to Targeted Case Management. A mediated letter was sent on 5/20/06. Gary pointed out that any perception of less-than-unified county support weakens the expansion proposal. Ramsey County was unable to participate in the April discussion and vote, but they sent a follow-up letter supporting the expansion in a more modest package. DHS has not responded to MACSSA yet.</p> <p>Partnership members discussed the desire to show real savings from system expansion by being able to turn off existing county systems. Even though SSIS was never billed as <i>doing everything</i>, its ability to do some accounting and some contract management encourages development of linkages to other systems. The majority agreed that future thinking has to be balanced with getting started on what counties need—and will use—right now.</p> <p>■</p> <p><i>Next Meeting: Wednesday, July 26 11:15 a.m.-12:30 p.m.</i></p>	

COUNTY PARTICIPATION RATES FOR SSIS FISCAL SUPPORT
06/01/2006

County Name	CY 2004	CY 2006	New Allocation Amount	
	Workgroups*	Allocation	CY 2005	CY 2007
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Aitkin	363	\$1,673	372	\$1,632
Anoka	3,243	\$14,943	3,573	\$15,675
Becker	795	\$3,663	762	\$3,343
Beltrami	794	\$3,659	914	\$4,010
Benton	503	\$2,318	461	\$2,022
Big Stone	237	\$1,092	225	\$987
Blue Earth	0	\$0	0	\$0
Brown	574	\$2,645	559	\$2,452
Carlton	710	\$3,272	672	\$2,948
Carver	1,209	\$5,571	1,327	\$5,822
Cass	1,007	\$4,640	1,116	\$4,896
Chippewa	202	\$931	201	\$882
Chisago	1,165	\$5,368	1,198	\$5,256
Clay	1,278	\$5,889	1,391	\$6,102
Clearwater	95	\$438	142	\$623
Cook	73	\$336	73	\$320
Cottonwood	364	\$1,677	353	\$1,549
Crow Wing	1,280	\$5,898	1,281	\$5,620
Dakota	3,637	\$16,759	4,455	\$19,544
Dodge	259	\$1,193	236	\$1,035
Douglas	592	\$2,728	579	\$2,540
Faribault/Martin	788	\$3,631	798	\$3,501
Fillmore	315	\$1,451	280	\$1,228
Freeborn	1,336	\$6,156	1,516	\$6,651
Goodhue	736	\$3,391	773	\$3,391
Grant	142	\$654	140	\$614
Hennepin	14,584	\$67,201	15,398	\$67,551
Houston	379	\$1,746	360	\$1,579
Hubbard	394	\$1,815	416	\$1,825
Isanti	608	\$2,802	605	\$2,654
Itasca	1,419	\$6,539	1,537	\$6,743
Jackson	341	\$1,571	341	\$1,496
Kanabec	331	\$1,525	383	\$1,680
Kandiyohi	960	\$4,424	986	\$4,326
Kittson	69	\$318	66	\$290
Koochiching	281	\$1,295	248	\$1,088
Lac qui Parle	98	\$452	100	\$439
Lake	231	\$1,064	249	\$1,092
Lake of the Woods	85	\$392	83	\$364
Le Sueur	605	\$2,788	604	\$2,650
Lincoln/Lyon/Murray	707	\$3,258	706	\$3,097
McLeod	472	\$2,175	524	\$2,299
Mahnomen	186	\$857	176	\$772
Marshall	214	\$986	255	\$1,119
Meeker	201	\$926	174	\$763

Mille Lacs	1,142	\$5,262	1,125	\$4,935
Morrison	481	\$2,216	559	\$2,452
Mower	1,202	\$5,539	1,179	\$5,172
Nicollet	346	\$1,594	366	\$1,606
Nobles	331	\$1,525	351	\$1,540
Norman	139	\$640	169	\$741
Olmsted	3,233	\$14,897	2,860	\$12,547
Otter Tail	808	\$3,723	762	\$3,343
Pennington	263	\$1,212	273	\$1,198
Pine	594	\$2,737	687	\$3,014
Pipestone	272	\$1,253	239	\$1,048
Polk	1,019	\$4,695	968	\$4,247
Pope	219	\$1,009	196	\$860
Ramsey	9,054	\$41,719	9,960	\$43,694
Red Lake	106	\$488	102	\$447
Redwood	325	\$1,498	353	\$1,549
Renville	340	\$1,567	331	\$1,452
Rice	1,011	\$4,659	1,119	\$4,909
Rock	155	\$714	175	\$768
Roseau	194	\$894	199	\$873
St. Louis	4,213	\$19,413	4,587	\$20,123
Scott	888	\$4,092	996	\$4,369
Sherburne	746	\$3,437	860	\$3,773
Sibley	252	\$1,161	257	\$1,127
Stearns	1,633	\$7,525	1,677	\$7,357
Steele	547	\$2,520	563	\$2,470
Stevens	121	\$558	141	\$619
Swift	170	\$783	152	\$667
Todd	686	\$3,161	677	\$2,970
Traverse	194	\$894	199	\$873
Wabasha	287	\$1,322	288	\$1,263
Wadena	378	\$1,742	379	\$1,663
Waseca	428	\$1,972	464	\$2,036
Washington	2,334	\$10,755	2,432	\$10,669
Watonwan	291	\$1,341	272	\$1,193
Wilkin	167	\$770	172	\$755
Winona	1,376	\$6,340	1,269	\$5,567
Wright	1,342	\$6,184	1,280	\$5,615
Yellow Medicine	234	\$1,078	234	\$1,027
STATEWIDE TOTAL	81,383	\$375,000	85,480	\$375,000

Cost per Workgroup

\$4.61

\$4.39

*Workgroup counts include assessment and case management for Child Welfare, Child Protective Services, Early Intervention, ALS, Minor Parents, Adoption/Guardianship, Child Foster Care Licensing, and Children's Mental Health open at any time in CY2005